

The Action Plan for year 2023 of the 2022-2023 Strategy of LEPL National Center for Vocational Quality Assessment

Budget Out	Objective	Activity	Indicator	Deliverable	Implementation Period	Responsible Director / Institutional Form	Responsible Director / Institutional Form	Responsible Director / Institutional Form	Responsible Director / Institutional Form	Responsible Director / Institutional Form	Financial resources			Human Resources	Budget
											Total Budget Available	Budget of the Center	Other		
Objective 1: Organizational management culture in the form of the Center and the opportunity for its institutional development are provided.	1.1. Planning of employee performance evaluation system	At least 90% of employees to be evaluated according to the evaluation procedure are included in the evaluation system.	Analysis document of the evaluation results system.		X X X X X X X X X X	HR Management and Documentation Department	All structural units of the Center	Existing resources	Administration expenses	Budget of the Center	Existing resources	Director - Public Administration Roberts (PAR)			
	1.2. Preparation of guidelines for the structural units of the Center on the selection and development of staff of centers, by law and individual administrative legislation.	Guidelines have been prepared, which contain recommendations on the selection and staffing of a law, by law and individual administrative legislation.	Guidelines		X X X X X	Legal Department		Existing resources	Administration expenses	Budget of the Center					
	1.3. Creation of video lessons and PDF guide for the use of the law for centers and their employees of the Educational Services Development Department.	The video materials and a PDF guide on the use of the law have been prepared for the structural units of the Educational Services Development Department. Video materials and guide include detailed information and instructions for using chapters 3.	Created video materials and the guideline		X X	Educational Services Development Department		Existing resources	Administration expenses	Budget of the Center	Existing resources				
	1.4. Conducting meetings in the direction of personal data protection and public information.	At least 6 meetings have been conducted in the direction of personal data protection and public information.	Employee attendance sheet, training material		X X X X X X X X X X	Person responsible for providing and promoting public information	Procurement and Logistics Department	Existing resources	Administration expenses	Budget of the Center	Existing resources				
	1.5. Development of regulatory documents in the direction of personal data protection in the Center.	At least 5 regulatory documents have been developed in coordination with relevant services.	Developed regulatory documents		X X X X X X X X X X	Person responsible for providing and promoting public information		Existing resources	Administration expenses	Budget of the Center	Existing resources				
	1.6. Conducting training in the direction of information and communication in order to support the professional development of employees.	Training in the direction of information and communication has been conducted, which helps strengthen the employees' abilities.	Employee attendance sheet, training modules		X X X X X X X X X X	HR management and documentation department	Procurement and Logistics Department, Financial Department	Existing resources / invited specialists	Administration expenses	Budget of the Center	Existing resources/ Director's resources	It is possible to work for a short			
	1.7. Carrying out a study visit abroad or participating in an international in the direction of improving the quality of education.	At least 1 study visit abroad or conference has been carried out in the direction of education quality development.	Study visit report or conference contribution document		X X X X X X X X X X	Planning, Research and International Relations Department	Higher Education Quality Assurance Department, Vocational Education Quality Assurance Department, General Education Quality Assurance Department, Early and Prechool Education Quality Assurance Department, Human Resource Management and Documentation Department, Human Relations and Organizational Division	Existing resources	Administration expenses	Budget of the Center	Existing resources	Possible donors including MGSDFI (JICA, Open World Leadership Center)			
	1.8. Development of internal rules for work safety, health and safety measures in the Center.	A document has been developed in accordance with the requirements that includes the procedures for work safety in the Center.	Rules of procedure approved by an order		X X X X X X X X X X	Procurement and Logistics Department	Financial Department, Legal Department	Existing resources	Administration expenses	Budget of the Center	Existing resources				
	1.9. Installation of fire safety systems and alarm systems.	A fire safety system and an alarm system are installed and systematically maintained.	Documentation confirming the purchase agreement and acceptance and delivery act)		X X X X X X X X X X	Procurement and Logistics Department		Existing resources	26,000 GEL	Budget of the Center	Existing resources				
	Objective 1.3: Rational planning / use of resources to ensure the level of financial independence of the Center is increased.	1.3.1. Developing the budget of the Vocational Education Quality Assurance Department in the plan book during the development of the 2024 budget application.	The 2024 budget application draft of the Vocational Education Quality Assurance Department is prepared in accordance with the budget application format.		X X X X X	Financial Department	Vocational Education Quality Assurance Department	Existing resources	Administration expenses	Budget of the Center					
Objective 1.4: The activities of the Center are transparent, information about the activities of the Center is available to stakeholders.	1.4.1. Mapping of the activities performed in the National Strategy and Action Plan of Education and Science of Georgia and the action plans of other agencies.	A document has been prepared, which describes the information about the activities and the qualified their implementation method in the action plans of the National Strategy of Education and Science of Georgia and of other agencies.	Elaborated Document		X X X X X	Planning, Research and International Relations Department		Existing resources	Budget of the Center	Existing resources	The Ministry of Education and Science of Georgia, Government agencies				
Objective 1.5: The Center has increased its internal quality assurance system in accordance with international practice.	1.5.1. Digitalization of the description of the Center's business processes.	An electronic portal has been created and is functioning, where at least 70 business processes are described and stored.	Link to the electronic portal, Documents describing business processes		X X X X X X X X X X	Planning, Research and International Relations Department	All the structural units	Existing resources	134,500 gel	134,500 gel	Existing resources	Donor - ISARD, 50,000 dollars, included in GEL at the rate of 1.12 2022 of the National Bank.			
	1.5.2. Development of methodology and mechanism for self-evaluation of the Center's activities.	A self-evaluation manual has been prepared, in which the self-evaluation methodology and mechanism has been developed in 12 structural units and, considering the results of at least 12 development projects were implemented in all structural units.	Developed projects		X X X X X X X X X X	Planning, Research and International Relations Department	All the structural units	Existing resources	Administration expenses	Budget of the Center	Existing resources				
	1.5.3. Implementation of internal audit quality assurance system for transparency compliance with international standards of internal audit.	The quality assurance system of the internal audit department of the Center has been implemented, which ensures the transparency of the system with the international standards of internal audit and the internal audit quality of the Ministry.	An analysis document report on the internal audit department's quality assurance system has been developed.		X X X X X X X X X X	Internal Audit Department	Planning, Research and International Relations Department	Existing resources	Administration expenses	Budget of the Center	Existing resources	The national activity will contribute to the institutional development of the Internal Audit Department, the 2019 results of the internal quality assurance of the Internal Audit Department, the quality compliance and development program and international audit standards will be taken into account during the implementation of the activity.			
Objective 1.6: Significant decisions are made by the Center with the involvement of stakeholders using an evidence-based decision-making principle.	1.6.1. Development of policy books in the direction of education quality development.	At least 3 policy books have been developed.	Policy Documents		X X X X X X X X X X	Planning, Research and International Relations Department		Existing resources	Administration expenses	Budget of the Center	Existing resources				
	1.6.2. Initiating changes to the regulations and standards for the realization of vocational educational institutions based on legislative changes and analysis of existing experience/practice.	The project on changes to the regulations and standards for the realization of vocational educational institutions has been initiated.	Document of the initiated changes		X X X	Vocational Education Quality Assurance Department	Legal Department	Existing resources	Administration expenses	Budget of the Center	Existing resources				

Budget Out if it is the organizational system, national core program of the Center aims to horizontal accountability and ethics work.

Objective 1.7: The Center has a high level of publicity and a positive image.	1.7.1 Cycle of meetings with persons interested in the educational process and staff of preschool education institutions and with persons interested in the activities of the Center's public schools.	Meetings have been held with interested parties regarding the activities of the Center's preschool education institutions and public schools in more than 7 meetings.	Minutes of the meeting. Published information about meetings.							X	X							Public Relations and Organizational Division	Early and Pre-School Education Quality Assurance Department; General Education Quality Assurance Department	Existing resources	Administration expenses	Budget of the Center		Existing Resources		
	1.7.2 Cycle of meetings with students of vocational education institutions in education centers.	A cycle of meetings was held with students interested in education issues, who received from the Center's activities, information, material and financial support, both locally and internationally - at least 3 meetings.	Minutes of the meeting. Published information about meetings.					X				X						Public Relations and Organizational Division	Vocational Education Quality Assurance Department; Vocational Education Quality Assurance Department; Vocational Education Quality Assurance Department; Early and Pre-School Education Quality Assurance Department; Qualifications Development Department	Existing resources	Administration expenses	Budget of the Center		Existing Resources		
	1.7.3 Annual International Conference of the National Center for Educational Quality Enhancement	The participants of the conference got acquainted with the achievements and challenges in areas of development of the quality assurance system of early and pre-school education, general education, vocational and higher education.	Minutes of the meeting. Published information about meetings.								X								Public Relations and Organizational Division	Higher Education Quality Assurance Department; Vocational Education Quality Assurance Department; General Education Quality Assurance Department; Early and Pre-School Education Quality Assurance Department; Qualifications Development Department	Existing resources	Administration expenses	Budget of the Center		Existing Resources	
Objective 2.1: The Center maintains membership in international and European networks of higher education quality assurance agencies and engages with other quality assurance agencies.	2.1.1 Organization of self-evaluation for ENQA and EQUIS accreditation.	A self-evaluation report has been prepared by the working group and submitted to the Center's management. Self-evaluation is shared with ENQA and EQUIS.	ENQA Self-Evaluation Report Working Group Appointment Order, Self-Evaluation Report Document, Submitted documentation to ENQA and EQUIS.							X	X							Working group approved by order of the Director	Higher Education Quality Assurance Department; Planning, Research and International Relations Department; Procurement and Logistics Department; Financial Department; Qualifications Development Department; PR and Organizational Division.	Existing Resources	Administration expenses	Budget of the Center		Existing Resources		
	2.1.2 Implementing thematic analysis for the accreditation of legal frameworks for the introduction and recognition of accreditations.	A thematic analysis has been developed, in which the thematic legislative work for the development of the legal framework for the introduction of accreditations have been identified.	Document of thematic analysis.					X	X	X	X								Qualifications Development Department	Higher Education Quality Assurance Department; Legal Department	Existing Resources	Administration expenses	Budget of the Center		Existing Resources	The Ministry of Education and Science of Georgia, NLEB Skills Agency
Objective 2.3: The Center takes into account the best European experience when conducting the quality assurance system of vocational education.	2.3.1 European Quality Assurance in Vocational Education and Training using European Network (EQAVET) indicators.	Evaluation has been conducted according to at least 2 indicators of EQAVET and relevant recommendations have been prepared.	Evaluator Document.					X	X	X	X								Vocational Education Quality Assurance Department	Planning, Research and International Relations Department	Existing Resources	Administration expenses	Budget of the Center		Existing Resources	
	2.3.4 Organization of the ENQA forum.	ENQA forum has been held where information has been shared with all parties involved.	Acceptance declaration form, forum material.			X	X	X											Planning, Research and International Relations Department	Higher Education Quality Assurance Department; Procurement and Logistics Department; Financial Department	Existing Resources	EUR 240 CEI.	100 000 CEI.	20 240 CEI.	Existing Resources	ENQA's finances - 10000 euros, 10000 euros are indicated in CEI and the rest of the national bank of GEL 112225. About 100 000 CEI - the Center's budget.
	2.4.2 Raising awareness of the Center within the framework of Bologna working group.	At least 7 presentations have been made on issues of quality in vocational and higher education, and at least 5 presentations of the Center within the framework of Bologna working group.	Presentations materials, documentation of participation in Bologna working group.				X	X	X	X	X								Planning, Research and International Relations Department	Higher Education Quality Assurance Department; Qualifications Development Department	Existing Resources	Administration expenses	Budget of the Center		Existing Resources	
Objective 2.4: The Center promotes positive image of the Georgian education system in the international arena.	2.4.1 Organization of the 4th meeting of the Bologna Process Qualifications Development Expert Group (TPC-4 on QF) in Georgia.	The 4th working meeting (TPC-4 on QF) was held. On the meeting of TPC-4 a report was presented.	Agenda of the meeting, list of participants, minutes of the meeting, presentation.							X	X								Qualifications Development Department; Coordinator		Donor	Donor	Donor	Donor	The activities are funded by Externus - within the framework of the SQ/IFA TPC-4 - "Qualification Research for Work, Inequality and diversity - TPC-4" project. The Ministry of Education and Science of Georgia.	
	2.5.1 To develop the electronic register of national qualifications, improve the existing concept of the register and develop the technical part of the register.	The existing concept of the register has been improved, the technical part of the register has been developed, which includes the business process and functions of the register.	Concept document of electronic register of qualifications, Technical task document of the electronic register of qualifications.			X	X	X	X	X	X	X							Qualifications Development Department	Legal Department	Donor organizations or subgroups	Donor organizations or subgroups	Donor organizations or subgroups	Existing Resources	ECTS Education Management Information System, done registration/subgroups.	
	2.5.2 Coordination of the analysis and evaluation process of the existing system of vocational education at the level of general and vocational education with the involvement of interested parties in order to implement the national qualification framework reforming action plan.	An analysis and evaluation document has been developed, which includes a description of the existing system of vocational education at the level of general and vocational education.	A document on the analysis of the existing system of vocational education at the level of general and vocational education.						X	X	X								General Education Quality Assurance Department; Vocational Education Quality Assurance Department; Legal Department	Existing Resources	Administration expenses	Budget of the Center		Existing Resources	In addition, NLEB Professional Skills Agency will be involved in the process of analysis and evaluation of the activities of vocational education. The Ministry of Education and Science of Georgia. The Center's Qualifications Development Department coordinates the activities of the relevant working group and the development of the analysis and evaluation document.	
2.5.3 Facilitating the implementation of the Georgian national qualification framework reforming and self-evaluation action plan.	Expertise development (PEA) has been held in Georgia with the participation of best EU countries. The guidance document for self-evaluation of the national qualification framework has been developed.	PEA agenda, presentation report, list of participants and self-evaluation held in Georgia. Guidelines.			X	X	X	X	X	X	X								Qualifications Development Department		Donor			Existing Resources	The activities are funded by Externus - within the framework of the SQ/IFA TPC-4 - "Qualification Research for Work, Inequality and diversity - TPC-4" project. The Ministry of Education and Science of Georgia. Bologna process coordinators of the Center.	
Objective 2.6: The Center ensures the approximation of the quality of study fields with the documents of the "International Standard Classification of Education" and/or "Stock Declaration of the Field of Education and Training".	2.6.1 Developments regarding field classification of higher education.	At least 4 essential characteristics of higher education have been developed/described, of which at least one essential characteristic has been developed in the field of engineering study field provided for by the European Directive.	Approved document of the essential characteristics of higher education.		X	X	X	X	X	X	X								Qualifications Development Department	Legal Department	Existing Resources	Administration expenses	Budget of the Center		Existing Resources	Sectoral working groups of higher education, sectoral centers of higher education.
	2.6.2 Developing a strategy for improving the program system for sectoral providers for the Center.	A concept has been developed that clarifies the aim, possibilities and presents the ways of implementation.	Elaborated concept document.			X	X	X											Educational Department	Educational Services Development Department; Human Resources Management and Documentation Department	Existing Resources	Administration expenses	Budget of the Center		Existing Resources	
Objective 3.1: The educational services offered by the Center are accessible and considerably in order.	3.1.1 Creation of guidelines for general educational institutions for recognition of general education received during study abroad.	The guidelines for the introduction of information and materials on the implementation of the provisions, as well as information on the educational and assessment system of at least 10 countries have frequently encountered in practice.	Guidelines.			X	X	X											Educational Services Development Department		Existing Resources	Administration expenses	Budget of the Center		Existing Resources	
	3.1.2 Conducting an analysis of international practices on the principles of academic recognition.	An analysis document has been developed, which includes information on the experience of at least 3 member countries of "Erie-Nord".	International practice analysis document.									X							Educational Services Development Department		Existing Resources	Administration expenses	Budget of the Center		Existing Resources	
	3.1.3 Conducting an analysis of international practices on the topic: "Inclusive and difference in the recognition procedures for the progress of continuing education or employment (or unpaid professions)".	An analysis document has been developed, which includes information on the experience of at least 3 member countries of "Erie-Nord".	International practice analysis document.								X	X							Educational Services Development Department		Existing Resources	Administration expenses	Budget of the Center		Existing Resources	
	3.1.4 Conducting an analysis of international practices on the topic: "Inclusive and difference in the recognition procedures for the progress of continuing education or employment (or unpaid professions)".	An analysis document has been developed, which includes information on the experience of at least 5 member countries of "Erie-Nord".	International practice analysis document.						X				X						Educational Services Development Department		Existing Resources	Administration expenses	Budget of the Center		Existing Resources	
	3.1.5 Conducting an analysis of international practices on the topic: "Inclusive and difference in the recognition procedures for the progress of continuing education or employment (or unpaid professions)".	An analysis document has been developed, which includes information on the experience of at least 5 member countries of "Erie-Nord".	International practice analysis document.						X				X						Educational Services Development Department		Existing Resources	Administration expenses	Budget of the Center		Existing Resources	

Strategic Goal 10: To ensure the quality of vocational education based on the best practices, which are developed according to the specifications based on the field of vocational education in Georgia for the improvement of vocational education and employment in the national and international markets.														
Objective 1.2: Certified specialists of vocational education quality assurance and highly qualified specialists in the field of vocational education in Georgia for the improvement of vocational education and employment in the national and international markets.	1.1. Strengthening the capacity of institutions implementing vocational education programs in the direction of quality assurance of the implementation of the training program in the new language	Capacity building measures have been implemented for at least 10 institutions in the direction of quality assurance of the implementation of the training program in the new language	Training materials/attendance sheets/ brochures/ handbooks								Sub-program for development and implementation of training programs in the new language	Sub-program	Sub-program	
	1.1.6. Strengthening the capacity of the Council providing the right to implement the new language training program	A training information meeting was held to strengthen the capacity of the Council providing the right to implement the new language training program, which contributes to the consolidation of conditions, approaches and common practices of standards	Training materials/attendance sheets								Sub-program for development and implementation of training programs in the new language	Sub-program	Sub-program	
	1.2. Evaluation and analysis of activities of experts in quality assurance of vocational education	An educational and analysis document has been developed, which includes the organizational weaknesses of the activities of experts in quality assurance of vocational education	Evaluation and analysis documents								Vocational Education Quality Assurance Department	Existing Resource	Administration expenses	Budget of the Center
	1.2.2. Organizing an annual conference of quality assurance experts in vocational education	A conference was held at which new approaches, innovative methods and best practices were shared for the professional development of quality assurance experts in vocational education	Conference materials								Vocational Education Quality Assurance Department	Existing Resource	4800000	Budget of the Center
	1.2.3. Conducting trainings/international benchmarking in order to strengthen the capabilities of experts in the field	The trainings were conducted with regard to the standards for getting the right for admission and for the implementation of programs of vocational training /vocational/ training for at least 40 experts in the field	Training materials/attendance sheets								Vocational Education Quality Assurance Department	Existing Resource	Administration expenses	Budget of the Center
	1.2.4. Certification of specialists in quality assurance of vocational education	Certification of quality assurance specialists of vocational education has been carried out, on the basis of which the number of qualified assurance experts of vocational education has increased by at least 10%	List of certified vocational education quality assurance experts								Vocational Education Quality Assurance Department	Existing Resource	Administration expenses	Budget of the Center
	1.2.5. Formation of the expert pool for the new language training program	A competition was held for the purpose of selecting experts for training programs in the new language. The composition of the pool of experts is approved by the authorized high level of the director of the Center	Competition results Director's order on the pool of experts								Sub-program for development and implementation of training programs in the new language	Human Resource Management and Informational Department, Legal Department	Sub-program	Sub-program
	1.2.6. Conducting trainings/international benchmarking in order to strengthen the capabilities of experts in the new language training program	Trainings have been conducted in order to strengthen the capabilities of experts in the new language training program	Training materials/attendance sheets								Sub-program for development and implementation of training programs in the new language	Sub-program	Sub-program	Sub-program
	Objective 1.4: Mechanisms for ensuring the quality of recognition of non-formal education in vocational education to ensure the credibility of the process	1.4.1. Quality assurance mechanisms for recognition of non-formal education in vocational education to ensure the credibility of the process	The document of the thematic analysis of quality assurance mechanisms for the recognition of non-formal education in the national and international markets and existing practices in Georgia	Document of thematic analysis							Vocational Education Quality Assurance Department	Planning, Research and International Relations Department	Administration expenses	Budget of the Center
	Objective 1.5: The vocational education quality assurance system to ensure the internationalization of vocational education and increase the efficiency of vocational education delivery through the use of flexible quality assurance mechanisms for joint and exchange educational programs	1.5.1. Strengthening the capacity of institutions implementing vocational education programs regarding the quality assurance mechanisms of joint and exchange educational programs	Capacity building measures have been implemented for at least 10 institutions regarding quality assurance mechanisms for joint and exchange educational programs	Training materials/attendance sheets/ brochures/ handbooks							Vocational Education Quality Assurance Department	Existing Resource	Administration expenses	Budget of the Center
1.5.2. Strengthening the capacity of experts of accreditation of vocational educational institutions regarding the assessment of joint and exchange programs		Trainings have been conducted for at least 40 experts of accreditation of vocational educational institutions regarding the assessment of joint and exchange programs	Training materials/attendance sheets								Vocational Education Quality Assurance Department	Existing Resource	Administration expenses	Budget of the Center
Objective 1.6: Implementation of career accreditation of higher education programs operating in the field of study of any general services, security services	1.6.1. Implementation of career accreditation of higher education programs operating in the field of study of any general services, security services	The process of career accreditation of higher education programs operating in the field of study of any general services and security services is carried out in accordance with the legislation and considers career accreditation approaches	Documents describing the evaluation process, self-evaluation reports submitted by the institutions, Evaluation process documents, Decision of the accreditation council							Higher Education Quality Assurance Department	Planning, Research and International Relations Department	Administration expenses	Budget of the Center	
	1.6.2. Preparation of the parties involved in the assessment process to assessment with new standards (Public Education Framework documents)	Workshops were held with educational institutions, members of the expert pool of accreditation, members of the accreditation and appeal council and educational programs	Training materials/ presentations								Higher Education Quality Assurance Department	Existing Resource	Administration expenses	Budget of the Center
	1.6.3. Drafting of the demand education framework documents and informing the institutions	The draft of the updated demand education framework documents has been developed and the institutions have been informed	Draft documents of the updated demand education framework documents, accreditation coordinating files that institutions have been informed								Higher Education Quality Assurance Department	Existing Resource	Administration expenses	Budget of the Center
	1.6.4. Finalizing evaluation of Demand Program in Higher Education Institutions by new standards (Public Education Framework documents)	At least 3 higher education institutions have joined the mechanism developed to evaluate demand programs and issued a decision based on its results	Findings of accreditation evaluation of demand programs involved in planning								Higher Education Quality Assurance Department	Existing Resource	Administration expenses	Budget of the Center
	1.6.5. Conducting the work of the planning, the formulation and elaboration of the framework documents for the quality assurance of demand level education in field level	The framework document for quality assurance of demand level education in field level and the document coordinating the institutions	The framework document for quality assurance of demand level education in field level and the document coordinating the institutions								Higher Education Quality Assurance Department	Existing Resource	Administration expenses	Budget of the Center
	1.6.6. Finalizing of a demand framework of higher education	Within the framework of the accreditation framework assessment, planning of demand framework in Medicine has been conducted at least 3 higher education institutions	Accreditation reports in accordance with the updated Sectoral Framework in Medicine								Higher Education Quality Assurance Department	Existing Resource	Funds of the Center	Existing Resources

Through Goal # 6 The leading national authorities for quality assurance of higher education institutions developed program models and standards on the basis of international standards.	Objective 6.1: Several quality assurance standards and procedures for higher education are fully in line with the European Higher Education Area Quality Assurance Standards and Guidelines (EQUIS) and/or the sector (see table into account national specifications).	6.1.6 Introduction of QMS systems in the certification process of higher education institutions	Institutions are familiar with the new tools, the Higher Education Institutions certification process is implemented through QMS, and the system works without significant delays. Workshops were held with higher education institutions, authorization experts, the Council of Authorizations of Higher Education Institutions.	Documentation confirming the work involving field, documentation confirming the authorization carried out through the QMS system.	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	Higher Education Quality Assurance Department	Procurement and Logistics Department, Public Relations and Organizational Division.	Existing Resource	Administration expenses	Budget of the Center	Existing Resource	LEPL Education Management Information System			
		6.1.7 Preparation of technical assignments required for the development of electronic quality management systems for the submission of accreditation applications for higher education programs, in cooperation with LEPL Education Management Information System (EMIS).	Technical tools, which consider the specifics of the accreditation system for the submission of accreditation applications for higher education programs, have been developed and agreed with EMIS.	Technical assignment document agreed with EMIS.	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	Higher Education Quality Assurance Department	Procurement and Logistics Department, Public Relations and Organizational Division.	Existing Resource	Administration expenses	Budget of the Center	Existing Resource	LEPL Education Management Information System	
		6.1.8 Preparation of the draft developed standards and procedures for the authorization of higher education institutions	The draft of standards and procedures for the authorization of higher education institutions has been developed by the working group.	The Order on setting up a working group (updated draft of standards and procedures for the authorization of higher education institutions)	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	Higher Education Quality Assurance Department	Procurement and Logistics Department, Public Relations and Organizational Division, Legal Department, Qualification Development Department, Planning, Research and International Relations Department.	Existing Resource	Administration expenses	Budget of the Center	Existing Resource	The Ministry of Education and Science of Georgia	
		6.1.9 Preparation of the draft of updated standards and procedures for the authorization of higher education institutions and introduction of the standards	Workshops were held with higher education institutions, members of the expert panel of authorized international body, members of the authorization panel, invited, and legal counsels of higher education institutions.	The documentation of the working group.	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	Higher Education Quality Assurance Department	Procurement and Logistics Department, Public Relations and Organizational Division, Legal Department, Qualification Development Department, Planning, Research and International Relations Department.	Existing Resource	Administration expenses	Budget of the Center	Existing Resource		
		6.1.10 Finalization of the draft of updated standards for the authorization of higher education institutions and review of the standards	The project of authorization standards has been developed.	Draft document of authorization standards	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	Higher Education Quality Assurance Department	Procurement and Logistics Department, Public Relations and Organizational Division, Legal Department, Research Department.	Existing Resource	Administration expenses	Budget of the Center	Existing Resource	The Ministry of Education and Science of Georgia	
		6.1.11 Implementation of thematic analysis in the following areas: 1. Analysis of how well research reports in accreditation and authorization processes report on accreditation and authorization process 2. Analysis of the authorization process of higher education institutions implemented in 2018-2021	A working group has been created and in accordance with the methodology developed by the Center, thematic analysis has been prepared on the following eight variables of these year reports and analyzed the authorization evaluation process documents have been submitted for dissemination in external parties.	Thematic report documents, documents published for the information of interested parties	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	Higher Education Quality Assurance Department	Procurement and Logistics Department, Public Relations and Organizational Division, Planning, Research and International Relations Department.	Existing Resource	Administration expenses	Budget of the Center	Existing Resource		
		6.1.12 Analysis of the selection procedures of councils and initiation of the amendments	An analysis of the selection procedures of councils and initiation of the amendments has been carried out.	Analysis document, initiated project	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	Higher Education Quality Assurance Department	Legal Department	Existing Resource	Administration expenses	Budget of the Center	Existing Resource	The Ministry of Education and Science of Georgia	
		6.1.13 Facilitating the implementation of activities provided by the PERFORMANCE project.	The Center is involved in PLA activities and events planned within the project, a working meeting was held in Georgia.	Documentation confirming the event; Documentation confirming participation in PLA activities	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	Planning, Research and International Relations Department	Higher Education Quality Assurance Department	Existing Resource	Funds of the Center	Existing Resource	ER-ADMS-5	Existing Resource	
		6.1.14 Facilitating the implementation of activities provided by the project SCARE.	The Center participates in project - Responsible Conduct of Research Research Strategy and Ethics in Georgian Universities (RESEARCH)	Project reports, documentation confirming study visits, conference materials (documentation confirming the dissemination information on the website and social networks)	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	Higher Education Quality Assurance Department		Existing Resource	Administration expenses	Budget of the Center	Existing Resource	ER-ADMS-5	Existing Resource
		6.1.15 Facilitating the implementation of activities provided by the project SCQARE.	The Center participates in the project - SCQARE: Strengthening the Quality of Research and Innovation in Georgian Universities	Project reports, documentation confirming study visits, conference materials (documentation confirming the dissemination information on the website and social networks)	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	Higher Education Quality Assurance Department		Existing Resource			Existing Resource	ER-ADMS-5	Existing Resource
		6.2.1 Certification of the existing pool of accreditation experts in the fields of management and administration	At least 20 experts in the field of management and administration participated in the accreditation process.	Documentation confirming participation in the accreditation process and accreditation results	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	Higher Education Quality Assurance Department	Human Resource Management and Documentation Department, Legal Department	Existing Resource	Administration expenses	Budget of the Center	Existing Resource		
		6.2.2 In order to recruit and develop the pool of experts, assurance was organized in the field of management and administration services both at national and international levels, including webinars and forums.	For the purpose of strengthening the accreditation expert pool in the fields of management and administration, a competition has been announced for the fields of management and administration services. At least 20 experts have been selected.	Candidature documentation of updated expert pool	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	Higher Education Quality Assurance Department	HR management and Documentation Department, Legal Department	Existing Resource	Administration expenses	Budget of the Center	Existing Resource		
		6.2.3 Conducting of workshops, webinars and other supportive activities for the professional development of the experts in the fields of management and administration	Workshops and trainings were held for the members of the expert pool of accreditation of higher education institutions and accreditation of higher education programs. At least 40 experts attended the workshops/trainings.	Training materials, conducted documentation confirming participation in workshops and other supportive activities	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	Higher Education Quality Assurance Department	Procurement and Logistics Department, Qualification Development Department, Public Relations Department	Existing Resource	Administration expenses	Budget of the Center	Donor	Existing Resource	Self-developed: LEPL - Education Management Information System SERV 10
		6.2.4 Grouping of the platform for the purpose of supporting the accreditation and professional development of the accreditation and authorization expert pool, involving it in the establishment and setting both for the documents	A concept of professional development support has been developed, discussed with stakeholders and financial resources have been sought.	Concept document, meetings with stakeholders, meetings with donors	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	Higher Education Quality Assurance Department	Procurement and Logistics Department, Financial Department, Planning Research and International Relations Department	Production company/ meeting resource	Center funds and donor funding (1,200 GEL)	Existing resource / donor	Existing resource/production company	Donor: Funding \$12,000. 12 000 USD reduced to GEL according to the exchange rate of the national bank on 07.12.2022	

Objective 7: Revised mechanisms for monitoring quality of early and preschool care and education implementation, which include national documentation and institutional policies.	Objective 7.1 Institutional authorization standards and quality assurance procedures contribute to the transparency and stability of the authorization process	7.1.1 Development/revision of the selection procedure for the members of the authorization council of early and preschool care and education institutions	The procedure for selecting members of the authorization council of early and preschool care and education institutions has been developed which ensures staffing of the representative board	Elaborated Documents	X	X	X														Early and Preschool Education Quality Assurance Department	Legal Department	Existing Resources	Administration expenses	Budget of the Centre	Existing Resources				
		7.1.2 Strengthening the expertise of the members of the authorization council of the institutions	In order to strengthen the expertise of the members of the authorization council of the institutions at least 1 training session has been held, which covers the activities issues defined by the authorization standards and the procedures established by the temporary authorization rule	Attendance sheet, training materials	X	X	X	X														Sub-programme of support for diagnosis, self-evaluation of kindergarten	Public Relations and Organizational Division Procurement and Logistics Department Early and Preschool Education Quality Assurance Department, Financial Department	Existing Resources	12,000 GEL	Budget of the subprogram	Existing Resources	Budget subprogram		
		7.1.3 Implementation of government for the compliance of institutions with the requirements established by national regulations	3 inspections have been developed that provide an assessment of the institution in relation to technical compliance of the standard	Elaborated Documents	X	X																	Early and Preschool Education Quality Assurance Department		In-kind experts	9,000 GEL		9,000 GEL		UNICEF
		7.1.4 Development of a guide to institutional authorization standards	A Guide to institutional authorization standards covering early and preschool institutional authorization standards has been developed in at least 2,000 copies and has been issued and distributed to institutions nationwide	Acceptance delivery acts of the printed guidelines	X	X	X	X															Early and Preschool Education Quality Assurance Department	Public Relations and Organizational Division Procurement and Logistics Department	In-kind experts	30,530 GEL		30,530 GEL	Existing Resources	UNICEF
	Objective 7.2 Highly qualified experts involved in the quality assurance process of institutions	7.2.1 Approving the procedure for the selection of the expert panel for the authorization of early childhood and/or preschool care and education institutions	The procedure for the selection of the expert panel for the authorization of early childhood and/or preschool care and education institutions has been approved, which ensures the selection of highly qualified experts	Approved procedure	X	X	X	X														Early and Preschool Education Quality Assurance Department	Legal Department	In-kind experts	6,000 GEL		6,000 GEL	Existing Resources	UNICEF	
		7.2.2 Formation of the expert panel for the authorization of the early childhood and/or preschool care and education institutions	A pool of experts has been formed, which consists of at least 30 members and includes experts from all five districts (quality assurance, accreditation, institution organization and action) national and other terms, industry and higher schools	Order of the Director of the Centre	X	X	X	X	X														Sub-programme of support for diagnosis, self-evaluation of kindergarten	Human Resource Management and Documentation Department, Public Relations and Organizational Division	Existing Resources	Administration expenses	Sub-programme of support for diagnosis, self-evaluation of kindergarten budget	Existing Resources	MOSR and TPCC are financially involved in the implementation of the activity	
	Objective 7.3 Institutional development or capacity building activities are based on their needs assessment by using responsive instruments	7.3.1 Thinking of the institution's self-evaluation electronic platform	The institution's self-evaluation electronic platform has been planned in at least 5 institutions	Self-evaluation electronic platform, self-evaluation documents	X	X	X																Sub-programme of support for diagnosis, self-evaluation of kindergarten	Early and Preschool Education Quality Assurance Department, Financial Department	Sub-programme of support for diagnosis, self-evaluation of kindergarten	9,000 GEL	Budget for the Sub-programme of support for diagnosis, self-evaluation of kindergarten	Existing Resources		
		7.3.2 Implementation of the institution's self-evaluation process	Self-evaluation has been carried out by at least 100 institutions	Self-evaluation registry	X	X	X	X	X	X	X													Sub-programme of support for diagnosis, self-evaluation of kindergarten	Early and Preschool Education Quality Assurance Department, Financial Department	Sub-programme of support for diagnosis, self-evaluation of kindergarten	600,000 GEL	Budget for the Sub-programme of support for diagnosis, self-evaluation of kindergarten	Existing Resources	
		7.3.3 Development of the methodology for the completion of the institution's self-evaluation results	A methodology has been developed that ensures the thinking of institutions according to the level of compliance with the authoritative standards	Elaborated methodology	X	X	X	X	X	X														Sub-programme of support for diagnosis, self-evaluation of kindergarten	Early and Preschool Education Quality Assurance Department	Sub-programme of support for diagnosis, self-evaluation of kindergarten	12,000 GEL	Budget for the Sub-programme of support for diagnosis, self-evaluation of kindergarten	Existing Resources	